



**2011/12 GREATER CHARITABLE FOUNDATION  
NSW & QLD GRANT PROGRAM  
GRANT APPLICATION**

**Application Process**

A two-stage application process is in place for the NSW & QLD funding round. Stage 1 is the submission of a Grant Application; Stage 2 is an invited proposal. Prior to submitting your Application you should contact the Foundation to discuss your project. The Foundation is calling for applications to fund programs up to \$250,000 p.a. for up to three (3) years. Grant Applications can be submitted from **Monday 8 August 2011** and must be received by 5pm on **Friday 9 September 2011**. Shortlisted applicants will be contacted and then required to complete and submit their final proposal by early **October 2011**. Successful applicants will be notified in **November 2011**.

To be successful, applications must be aligned with the Foundation's Vision, Mission and Charter and address the focal areas for funding as outlined below:

**FAMILIES** – Between 1986 and 2001, the number of one-parent families in Australia increased by 53%. In contrast, the number of couple families with children increased by only 3%. Changes in family composition have implications for a wide range of community services including: income support, aged care, health and education services, children's welfare and housing, among others. Family structures are complex and dynamic by nature, with care and support networks often extending outside household boundaries. In 2006-07 there were 8.1 million households in Australia. This number is expected to increase by up to 4 million over the next 25 years.

**AND**

**COMMUNITIES** – Challenges exist in supporting our communities to become inclusive hubs which provide increased opportunities for meaningful participation. Projects which focus on facilitating enterprise and employment; enhancing community safety and wellbeing; and promoting sustainability are the keys to strengthening community capacity.

## Eligibility

Have you read the Eligibility Criteria, Exclusions and Partner Commitments (all available on our website) and are you satisfied you meet our requirements?

The Greater Charitable Foundation can only fund Deductible Gift Recipients (DGR) where the “Provision for gift deductibility” is “item 1 of the table in section 30-15 of the Income Tax Assessment Act 1997”.

For your Grant Application to be considered, your organisation’s eligibility to receive a grant from the Greater Charitable Foundation must be confirmed by the inclusion of the following:-

- A copy of your organisation’s DGR notice of endorsement or a copy of the section (showing the item number) in which the applicant organization is specifically named as a DGR in Subdivision 30-B of the Income Tax Assessment Act 1997.

**A printout from the ABN Lookup at [www.business.gov.au](http://www.business.gov.au) is not a substitute, and will not be accepted as an alternative.**

AND

- A copy of the Notice of Endorsement for Charity Tax Concessions (TCC).

**The TCC Notice must have been issued by the ATO on or after 1 July 2005.**

## Grant Application Process

If you are satisfied you meet the eligibility requirements for the Foundation, you can proceed to the submission stage.

- A. Complete, date and sign the Grant Application form.
- B. Attach a copy of your organisation’s “Endorsement as a Deductible Gift Recipient” issued by the ATO, or a copy of the section (showing the item number) in which the applicant organization is specifically named as a DGR in Subdivision 30-B of the Income Tax Assessment Act 1997.
- C. Attach a copy of your organisation’s Notice of Endorsement for Charity Tax Concessions” issued by the ATO on or after 1 July 2005.
- D. Produce a Grant Application – no more than four (4) A4 pages - which addresses the following elements:
  - **Program Outline**– Provide a clear and concise description of the proposed program.
  - **Program Basis** - What *need* will this program address?
  - **Program Target** – Who are the beneficiaries, how many people will benefit, where do these people live?

- **Service Delivery and Implementation Plan** – Outline the key steps in implementing this program – significant milestones, key performance indicators and timeframes for delivery.
  - **Program Outcomes** – What are your aims and objectives and what do you hope to achieve? How will the program participants' life outcomes be improved by this program?
  - **Greater Staff Engagement** – Explain the ways in which staff of the Greater Building Society will be able to contribute to your project.
  - **Evaluation** – How will the program be evaluated and who will conduct the evaluation?
  - **Program Budget** – Provide a budget summary which includes the total program cost, the amount requested from the Greater Charitable Foundation and notes other potential and confirmed funding sources for the program.
- E. Address your submission, complete with an original signed Consent and Declaration Form, to:

**Chief Executive Officer  
Greater Charitable Foundation  
103 Tudor Street  
Hamilton NSW 2303**

A copy must also be scanned and emailed through to [foundation@greater.com.au](mailto:foundation@greater.com.au) by close of business on the closing date. Acknowledgement of receipt of your application will be emailed to you within seven (7) days.

<b>Please Note</b>
The closing date for submission of Grant Applications is <b>5pm Friday 9 September 2011</b> . Any Application that is late, incomplete or ineligible will not be considered by the Foundation. If you have any questions regarding the Application process, please contact the Foundation office on 02 4921 9671 or visit – <a href="http://www.greaterfoundation.org.au">www.greaterfoundation.org.au</a>

**Stage 1: Grant Application 2011/2012**

<b>Program Name:</b>	
<b>Total Cost of the Program:</b>	
<b>Amount (\$) being requested over number of years eg \$750,000 over 3 years:</b>	
<b>Focal Area(s)</b>	
<b>New or Existing Program</b>	
<b>Full Name of Applicant Organisation:</b>	
<b>ABN:</b>	
<b>Is your organization registered for GST?</b>	
<b>Is your organization endorsed by the Australian Taxation Office as a Deductible Gift recipient or Tax Concession Charity?</b>	
<b>Does your organization already receive support (either through sponsorship or in kind assistance) from the Greater Building Society?</b>	
<b>Contact Person:</b>	
<b>Postal Address:</b>	
<b>State and Postcode:</b>	
<b>Contact Phone (daytime)</b>	
<b>Mobile:</b>	
<b>Email:</b>	
<b>Website</b>	